



Stone County Economic Development Partnership

Annual Pine Hill Festival

Wiggins, Mississippi

Friday, March 23, 2012, from 5:00 p.m. to 10:00 p.m.

Saturday, March 24, 2012, from 8:00 a.m. to 2:00 p.m.

Information & Acceptance Waiver

BOOTH INFORMATION: Each booth is 10' x 12'. The booth fee is for the space only. All vendors are required to bring their own canopies, tables, chair, etc. Booths will be accepted based on a first-come, first-served basis. Electricity will be provided on a limited basis and will incur an additional fee (see application). Applications must be accompanied with payment. No refunds will be provided for cancellations received after March 1, 2012. The festival will go on regardless of inclement weather conditions unless notified by the Emergency Management District to close the festival. The Festival will be held on Friday, March 23rd from 5:00 p.m. to 10:00 p.m. and on Saturday, March 24, 2012 from 8:00 a.m. to 2:00 p.m.

VENDOR INFORMATION: Food Vendors are expected to properly dispose of any waste (batter, cooking oil, etc.) and will limit the exposure of such waste to the City of Wiggins sidewalks and streets and surrounding areas. Booth areas are to be properly cleaned prior to leaving the area. The Pine Hill Festival has the right to prohibit and/or evict (without refund or assumption of liability for lost sales or expenses) any presentation or person who is in any manner deemed offensive or unprofessional. Vendors must provide their own display and must conform to the assigned space. The vendor will be held liable in the event that their display causes damage to the display or work of another vendor, event site property, or if anyone is injured due to your negligence.

GENERATORS: If you plan to use a generator, it must be a run quiet generator. If the generator is too noisy you will be asked to turn it off. You must submit a "Use of generator request form" along with your application. You will not be assigned a booth space until this is received and approved by the PHF Committee.

REGISTRATION: Registration will open on Friday, March 23rd, from 10:00 a.m. to 10:00 p.m. and Saturday, March 24th, from 5:30 a.m. to 7:30 a.m. If you have not checked in by 7:30 a.m. on Saturday, March 24, 2012, you will be deemed a no-show, without refund and the adjoining booths will absorb your space.

SET-UP: All set up must be completed between the hours of **10:00 a.m. to 5:00 p.m.** on Friday, March 23rd, 2012 . Please drop your booth equipment and merchandise off at your booth space and proceed directly to a parking area. **If you have not completely set up your booth by 5:00 p.m. on Friday evening, you will be required to walk in your booth items to your vendor space that you have been assigned.** No vehicles will be allowed inside the Festival area except between the hours of 10:00 a.m. to 5:00 p.m. on Friday, March 23, 2012. **All vehicles must be moved from the festival area immediately after unloading.** **NO EXCEPTIONS!** If your vehicle is left unattended during set-up, you **WILL** be towed.

TEAR DOWN: *All vendors agree and understand that tear down before 2:00 p.m. on Saturday, March 24th, 2012 is not allowed for any reason.* **Vendors may not bring vehicles onto the streets until 2:00 p.m. on Saturday, March 24th 2012.** We must give the public time to leave safely. All vendors are responsible to clean up and bag their own trash.

HOLD HARMLESS: This festival is held *rain or shine* and no space fees or vendor expenses will be refunded should an emergency of any nature arise prior to the opening time or during the festival that would prevent or cancel production. In consideration for being allowed to attend and participate in the Pine Hill Festival, March 23 & 24, 2012, vendors agree to protect, defend and hold harmless the Stone County Economic Development Partnership and their respective elective or appointed boards, officers, agents, and contract employees from any and all claims, liabilities, expenses, or damages of any nature, including attorney's fees, to the extent such claims, liabilities, expenses or damages arise out of the participation by the Pine Hill Festival, its agents, officers, employees, volunteers, subcontractors or independent contractors, at the festival.

TAXES: Vendors are responsible for collecting sales tax (7%) plus (2% for food) and for paying those taxes prior to departure. Designated members of the Pine Hill Festival Committee will be available in the SCEDP Information Tent to receive your tax payment before the close of the festival. Sales tax checks are to be made payable to the **Stone County Economic Development Partnership**. The Pine Hill Festival is not responsible for tax calculations.

OVERNIGHT ACCOMMODATIONS:

If you need overnight accommodations, the Hampton Inn & Suites, located at 1121 East Frontage Road, Wiggins, MS 39577 has a Pine Hill Festival Vendor Rate of \$69.00 + tax per night. Please call 601.528.5255 for your reservations and mention "Pine Hill Festival Vendors" to receive discount.

HOW TO APPLY: Read and complete the application form carefully and completely. Items not listed on the application will not be allowed to be displayed or sold. Read the terms & conditions carefully. Sign the Acceptance Waiver. Please make sure you make copies for yourself. Your application will not be accepted unless you have signed the Acceptance Waiver. The SCEDP reserves the right to refuse any application. If any vendor fails to comply with the regulations, he/she will be unable to participate in future events by this organization and may be asked to leave the festival.

APPLICANTS MUST SIGN, SIGNIFYING ACCEPTANCE OF WAIVER

Signature: _____

Date: _____